

BAYSHORE BEACH CLUB, INC. BOARD OF DIRECTORS MEETING
Saturday, July 19, 2025 Agenda

Quorum			Attending	Absent
Karen Moorhead,	Corporate Secretary	Division 1	_____	_____
Sarah Harris,	Director	Division 2	_____	_____
Roger Smith,	President	Division 3	_____	_____
Josh Hanselman,	Vice President	Division 4	_____	_____
Megan Hanselman,	Director	Division 4	_____	_____
Carolyn Gardner,	Treasurer	Division 5	_____	_____
Gary Brown,	Director	Division 5	_____	_____

Guest Speaker: Dave Larmouth of Dahl Disposal will be discussing recycling and hazmat disposal. Presented by Dave Smith (Safety Committee Chair)

Approval of Financials

Approval of Minutes of June 21, 2025

Approval of Emergency Mtg. Minutes of July 1, 2025

Reports

A. Financial Report: Carolyn Gardner, Treasurer; **Report Submitted**

B. Facilities: Kirk McClain, Facility Manager; **Verbal Report**

C. Committees:

1. **Planning:** Paul Williams, Chair; Gary Brown, Liaison; **Report Submitted, No Action**

2. **Long Range Reserve & Physical Assets:** Josh Hanselman, Liaison; **No Report**

3. **Safety:** Dave Smith, Chair; Josh Hanselman, Liaison; **Report Submitted**

4. **Policies and Procedures:** Sarah Harris, Liaison & Chair; Karen Moorhead; **No Report**

5. **Social:** Lynda Claro, Chair; Karen Moorhead, Liaison; **Report Submitted**

6. **Communications:** Megan Hanselman, Liaison; **No Report**

7. **Budget/Finance:** Mary Lou Morris, Chair; Carolyn Gardner, Liaison; **No Report**

8. **Sand Lobby:** No Chair; Roger Smith, Liaison; **No Report**

D. Task Forces:

1. **Clubhouse Project:** Kenn Apel, Chair; Megan Hanselman, Liaison; **No Report**

2. **Dues Task Force:** Kenn Apel, Chair; Josh Hanselman; Megan Hanselman; Kate Lansing; **No Report**

E. Motion to include all reports for minutes

Unfinished Business

A. Website bids

B. Thissell Excavation Bill – Josh Hanselman

New Business

A. Clubhouse Rental Fee Charges – Kirk McClain

B. Community Swim Passes – Kirk McClain

C. Water Aerobics Classes – Kirk McClain

D. Minutes/Agenda Changes from 2023 – Roger Smith

E. Policies & Procedures Committee Updates – Sarah Harris

F. Long Range Planning – Needs/Wants – Everyone (Tennis Courts; East & South Side Clubhouse siding & windows)

Member Comments

Motion for Executive Session

Adjournment

Zoom Link for Bayshore Board of Directors Meeting

Time: 1:00 PM Pacific Time

Join Zoom Meeting:

<https://us06web.zoom.us/j/88175900786?pwd=eJEIxBTaA9Hp0vVbASkLNkE1I52BADc.1>

Meeting ID: 893 4804 3383

Passcode: 374354

BAYSHORE BEACH CLUB, INC.

07/12/25

Balance Sheet

Accrual Basis

As of June 30, 2025

	<u>Jun 30, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
10000 · Checking - 1st Security Bank	
10000-a · Checking - 1st Security	261,697.11
Total 10000 · Checking - 1st Security Bank	<u>261,697.11</u>
10002 · Funds for Operations-Money Mkt	
10002-m · Operating Funds - 6/30/26	174,916.40
10002aa · Money Market - Reserve Account	32,373.11
Total 10002 · Funds for Operations-Money Mkt	<u>207,289.51</u>
10002b · Money Market CC Security	10,136.01
10020 · Petty Cash	
10020-a · General	50.00
10020-d · Pool	150.00
Total 10020 · Petty Cash	<u>200.00</u>
Total Checking/Savings	<u>479,322.63</u>
Accounts Receivable	
11000 · Accounts Receivable	95,780.36
Total Accounts Receivable	<u>95,780.36</u>
Other Current Assets	
Reserve Accounts	
10005 · CD Reserve Account 1st Security	140,733.95
10006 · CD Reserve Account #2	130,958.09
Total Reserve Accounts	<u>271,692.04</u>
12500 · Deposits in transit	6,570.00
14000 · Prepaid expenses	
14000-a · Insurance	1,667.46
Total 14000 · Prepaid expenses	<u>1,667.46</u>
Total Other Current Assets	<u>279,929.50</u>
Total Current Assets	<u>855,032.49</u>
Fixed Assets	
18000 · Land	63,354.00
18250 · Property, plant & equipment	785,768.00
18500 · Accumulated depreciation	-665,133.00
18900 · Construction in progress	
18900a · Clubhouse Remodel	37,102.00
Total 18900 · Construction in progress	<u>37,102.00</u>
Total Fixed Assets	<u>221,091.00</u>
TOTAL ASSETS	<u><u>1,076,123.49</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	2,490.41
Total Accounts Payable	<u>2,490.41</u>
Other Current Liabilities	
2110 · Direct Deposit Liabilities	-81.25

BAYSHORE BEACH CLUB, INC.

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Balance Sheet

Accrual Basis

As of June 30, 2025

	<u>Jun 30, 25</u>
21400 · Payroll taxes payable	
21400-a · Payroll-FUTA	-363.28
21400-b · Payroll-FWH	299.00
21400-c · Payroll-MCARE	296.60
21400-d · Payroll-WBF assessment	-121.25
21400-e · Payroll-SUIOR	706.03
21400-f · Payroll-SWHOR	345.83
21400-g · Payroll-FICA	1,268.16
21400-h · Payroll-State Transit	-182.92
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Total 21400 · Payroll taxes payable	2,248.17
21410 · Wage Garnishments Payable	19.38
22250 · Rental Deposits	120.00
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Total Other Current Liabilities	2,306.30
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Total Current Liabilities	4,796.71
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Total Liabilities	4,796.71
Equity	
31000 · General Fund Balance	776,405.04
Net Income	294,921.74
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Total Equity	1,071,326.78
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TOTAL LIABILITIES & EQUITY	<u><u>1,076,123.49</u></u>

BAYSHORE BEACH CLUB, INC.
Profit & Loss Budget vs. Actual
 July 2024 through June 2025

	Jul '24 - Jun 25	Budget
Ordinary Income/Expense		
Income		
40024 · 2023-2024 Membership Dues	140.00	0.00
40025 · 2024-2025 Membership Dues	273,240.00	274,050.00
40026 · - 2025 -2026 Membership Dues	284,340.00	0.00
42000 · Boat & RV Permits	625.00	250.00
42500 · Building use fees	2,775.00	2,000.00
44000 · Donations/Miscellaneous Income		
44000-o · doggiepot station	60.00	0.00
44000-q · Donations - other	665.00	
44000-T · Refund	513.29	0.00
44000bb · Artisans Group	-3,292.26	0.00
44000hh · Donations-Capital Improvements	13,100.00	
44000mm · Moby Mat Donations	19,283.00	0.00
Total 44000 · Donations/Miscellaneous Income	30,329.03	0.00
44500 · Height Variance Requests	0.00	600.00
45000 · Interest and late fees		
45000-a · Interest & late fees - dues	2,381.84	1,750.00
45000-c · Interest - savings & investment	20,114.03	5,000.00
Total 45000 · Interest and late fees	22,495.87	6,750.00
46000 · Lien Fee Reimbursement	1,800.00	600.00
46500 · Pool Pass/Diaper Sales	2,750.58	5,000.00
47000 · Returned Check Charges	25.00	0.00
47500 · Transfer Fees	5,700.00	5,000.00
48000 · Violation Fines	550.00	0.00
48600 · Budgeted from reserves	0.00	85,000.00
Total Income	624,770.48	379,250.00
Gross Profit	624,770.48	379,250.00
Expense		
50000 · Operating Personnel		
50005 · Office Administrator - wages	37,802.97	45,000.00
50020 · Facilities Manager- wages	24,963.00	42,000.00
50025 · Employees-p/r taxes	8,875.25	15,000.00
50030 · Employees-SAIF	593.47	700.00
50035 · Pool attendants - wages	17,859.46	23,000.00
50055 · Operating Personnel expenses		
50055-b · Facilities Manager- vehicle	436.25	300.00
50055-h · Office Manager - vehicle	93.75	350.00
50100 · Pool Staff Expenses	0.00	250.00
Total 50055 · Operating Personnel expenses	530.00	900.00
Total 50000 · Operating Personnel	90,624.15	126,600.00
51000 · Administrative expense		
51005 · Accounting Fees	8,913.00	3,000.00
51020 · Bank Fees	30.00	0.00
51035 · Postage Machine Leasing	576.00	800.00
51040 · Insurance		
51040-a · Board Liability-D&O and tail	8,724.04	8,700.00
Total 51040 · Insurance	8,724.04	8,700.00
51050 · Legal Fees	3,040.08	10,000.00
51055 · Lien fees	1,064.00	600.00
51065 · Office Supply Purchases		
51065-a · Printing and Reproduction	2,430.13	5,000.00
51065-b · Postage & shipping	3,389.19	4,500.00
51065-c · Office Supplies	1,110.87	3,000.00

BAYSHORE BEACH CLUB, INC.
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	Jul '24 - Jun 25	Budget
51065-d · Computer costs	1,878.86	1,000.00
51065-e · Quickbooks payroll expense	699.00	700.00
Total 51065 · Office Supply Purchases	9,508.05	14,200.00
51080 · Telephones	1,259.76	1,300.00
51081 · Internet expense	1,119.92	1,200.00
51085 · UBIT - tax	256.00	300.00
Total 51000 · Administrative expense	34,490.85	40,100.00
52000 · Site operating expense		
52005 · Clubhouse decor	0.00	200.00
52020 · Insurance		
52020-a · Flood Insurance	5,845.00	4,500.00
52020-b · Property Insurance-Commercial	21,182.00	21,175.00
Total 52020 · Insurance	27,027.00	25,675.00
52025 · Cleaning & Sanitation	916.55	500.00
52035 · Licenses & permits	1,031.87	2,500.00
52050 · Playgrounds & Parks	0.00	200.00
52051 · Equipment Rental	0.00	200.00
52053 · Spring Clean-Up	1,891.70	2,000.00
52055 · Pool - Chemicals & supplies	7,059.88	5,000.00
52065 · Recreational equipment	229.91	100.00
52085 · Utilities		
52085-a · Clubhouse TV & Radio	1,781.26	1,500.00
52085-b · Electricity	4,282.24	5,000.00
52085-c · Propane - Clubhouse & Pool	23,233.84	26,000.00
52085-e · Trash	2,245.54	2,600.00
52085-f · Water	5,575.15	5,500.00
52085-h · Septic Services	797.50	750.00
Total 52085 · Utilities	37,915.53	41,350.00
Total 52000 · Site operating expense	76,072.44	77,725.00
52054 · Doggie Pot Station Supplies	361.48	1,000.00
53000 · Repairs & improvements		
53010 · Building Repairs/Service	6,427.28	7,500.00
53014 · Equipment Repair/Service	4,253.94	1,500.00
53016 · Excavation/grading services	6,000.00	2,800.00
53026 · Septic Repair/Service	0.00	1,000.00
53035 · Building Materials/Supplies	1,329.79	1,000.00
53036 · Landscaping Supplies	616.50	500.00
53037 · Floor Repair/Cleaning Service	280.00	700.00
53045 · Pool Repairs & Improvements	1,382.48	6,000.00
53050 · Sports court & grounds	249.99	1,500.00
53056 · Lawn & Ground Service	781.98	1,000.00
Total 53000 · Repairs & improvements	21,321.96	23,500.00
54000 · Committee expense		
54005 · Board of directors' expense	529.29	1,000.00
54009 · Communications Committee	128.22	100.00
54020 · Planning committee expense	171.73	500.00
54026 · Safety Committee	1,278.91	1,100.00
54030 · Social committee	4,214.31	6,300.00
54031 · Artisans Group	-1,584.49	0.00
54040 · Nominating Committee	0.00	800.00
Total 54000 · Committee expense	4,737.97	9,800.00

11:45 AM

07/12/25

Accrual Basis

BAYSHORE BEACH CLUB, INC.
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	<u>Jul '24 - Jun 25</u>	<u>Budget</u>
55000 · Mobi Mat	19,115.57	0.00
58000 · Contingency	0.00	15,525.00
61000 · Capital Outlay	83,124.32	85,000.00
Total Expense	329,848.74	379,250.00
Net Ordinary Income	294,921.74	0.00
Net Income	294,921.74	0.00

Planning Committee Report to the Board of Directors, July 19, 2025

- 1) Report covers: Meeting minutes from June 18, and July 2.
- 2) The Planning Committee continues to meet every other Wednesday from 9-11am. All members are welcome to attend. Our next meeting will be on July 16th.
- 3) The Planning Committee is going through a time of transition. Please be patient with us as we try and work through the backlog of complaints. We are all volunteers and are doing our best to enforce the rules of the C&R's.
- 4) Since last report:
 - a) Construction: (approved)
 - a. Paint: 3
 - b. Fence: 1
 - c. Deck: 2
 - d. Roof: 1
 - e. Siding: 2
 - f. House: 1 (Submitted, not yet approved)
 - b) Complaints filed: (new)
 - a. Trees: 1
 - b. Boat: 1
 - c. Dogs: 1
 - d. RV: 1
 - e. Unkempt Lot: 2
 - c) Complaint Letters Sent:
 - a. Information: 2
 - b. Notice of Violations: 4
 - c. Notice of Fines: 6
 - d. Fines:
 - d) Permits:
 - a. RV: 2
 - b. Boat: 2

No actions.

Report submitted by Bayshore Planning Committee: Jeri Reinhart, Rob Wert, Gary Brown (BOD Liaison), & Paul Williams (Chair).

July 2025

Safety report

1. Dave Larmouth from Dahl to talk about new Oregon Recycling  procedures and disposal of household Hazmats.
2. Robin Portman to be voted in for Safety committee member.
3. The Bayshore Tsunami cache will be open Saturday, August 2 for members to take care of their emergency totes. Safety committee members are usually always available to open the cache for members needing to get in to replace perishable items. Notify office if you need access.

Dave Smith
Bayshore Safety committee

Social Committee Report

July 19, 2025 Board of Directors Meeting

We are thrilled to report that the June 28th Meet & Greet BBQ was a tremendous success, with 113 members and guests coming together to enjoy an afternoon full of delicious food, great music, and plenty of fun!

The raffle prizes were a hit, and we want to extend a big thank you to everyone who donated-your generosity made it extra special.

A heartfelt thanks to every Social Committee member and volunteer who helped make the BBQ a resounding success. It wouldn't have been possible without your dedication, energy, and cheerful smiles. Your hard work and enthusiasm didn't go unnoticed and it made the event unforgettable. I'm truly grateful for each and every one of you.

In true coastal fashion, the wind decided to make a dramatic entrance, forcing us to wrap up food service a bit earlier than planned. Apologies for any inconvenience, but when you're on coastal time, the wind calls the shots! We appreciate your understanding and hope you enjoyed the day as much as we did.

This BBQ was more than just a meal-it's a celebration of our Bayshore community, and it wouldn't have happened without each of you. So, from the bottom of our hearts thank you!

We're looking forward to more great events with our wonderful Bayshore community!

Upcoming events:

Music on the Patio series
6:00-8:00 PM

BYOB & a snack to share
Saturday: 7/19, 8/16 & 9/20

Submitted by,
Lynda Claro, Chair