

**BAYSHORE BEACH CLUB, INC.  
BOARD OF DIRECTORS MEETING**

**Saturday, July 15, 2023 Agenda**

**Quorum**

		Attending	Absent
Kenn Apel, Vice President	Division 1	_____	_____
Kate Guptill, Director	Division 1	_____	_____
Roger Smith, Director	Division 3	_____	_____
Josh Hanselman, Director	Division 4	_____	_____
Carolyn Gardner, Corporate Secretary	Division 5	_____	_____
Storr Nelson, Director	Division 5	_____	_____
William Nightingale, Director	Division 7	_____	_____
Michael Vest, President	Division 7	_____	_____

**Approval of Minutes of June 17, 2023 Board Meeting**

**Members' Comment: Agenda Item Comments**

**Reports**

- A. Financial report:** Carolyn Gardner, Secretary/Treasurer; **Verbal Report**
- B. Facilities:** Bob Tunison, Facility Manager, **Report Submitted**
- C. Committees**
  - 1. **Planning:** Paul Williams, Chair; Roger Smith, Liaison; **Verbal Report**
  - 2. **Long Range Reserve & Physical Assets:** George Kreesley, Chair; Storr Nelson, Liaison, **No Report**
  - 3. **Safety:** Chair needed, Josh Hanselman, Liaison; **No Report**
  - 4. **Policies and Procedures:** Kathi Lenz, Chair; Michael Vest, Liaison; **No Report**
  - 5. **Social:** Ila "Babe" Hamilton, Roger Smith, Liaison; **Report Submitted**
  - 6. **Communications:** Chair needed; Kate Guptill, Liaison; **No Report**
  - 7. **Budget/Finance:** Mary Lou Morris, Chair; Carolyn Gardner, Liaison; **No Report**
  - 8. **Canal:** Karin Couch, Chair; William Nightingale, Liaison; **No Report**
- D. Task Forces**
  - 1. **Beach Access Task Force:** Chair needed; Kenn Apel, Liaison; **No Report**
  - 2. **Bylaws Task Force:** Elaine Ferguson, Chair; Kate Guptill, Liaison **No Report**
  - 3. **Clubhouse Project:** Chair needed; **No Report**
  - 4. **Virtual Voting Task Force:** Chair needed; Kenn Apel, Liaison; **Verbal Report**
- E. Motion to include all reports for minutes**

**Unfinished Business**

- A. Artisans update
- B. Weed whacker update

**New Business**

- A. Sand Lobby Committee

B. Membership Cards for Commercial Members

**Member Comments**

A. tbd

**Motion for Executive Session (if needed)**

**Adjournment**

**Zoom Link for Bayshore Board of Directors Meeting**

Time: July 15, 2023, 1:00 PM Pacific Time

Join Zoom Meeting

<https://us06web.zoom.us/j/87921342571?pwd=bmo0dkxlbWVDTlJlMjRqOHY4TkNVZz09>

Meeting ID: 879 2134 2571

Passcode: 234446

**DATE:** Saturday, July 15, 2023

**TO:** Bayshore Board of Directors

**FROM:** Bob Tunison, Facilities Manager

**SUBJECT:** July, 2023, Board Report

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**\*\*\* ACTION ITEMS**

**\*\*\* BAYSHORE POLICY REGARDING ADMISSION OF DOGS WITHIN CLUBHOUSE AND SWIMMING AREAS:**

Based on convention over the past 15+ years, supported by the brass sign outside the pool entrance door (“NO DOGS ALLOWED”), and inherited procedures since first becoming the Facilities Manager, I and my predecessors have enforced a policy of not allowing dogs in either the clubhouse or swimming pool areas. Obvious, common sense and legal requirements resulted in the allowance of “service dogs” the most common of which is the “seeing eye dog”. Two problem areas are now complicating the enforcement of the Bayshore rules/policy regarding this issue.

The first is that Bayshore has no written rules or policies addressing this subject. The second is that over the same time frame, the previous singular category of service dogs has been augmented by the addition of an “emotional support” category.

I am asking that a policy be established by the board of directors addressing Bayshore’s position regarding the admission of dogs in the clubhouse and pool areas and that the resulting policy is included in the Bayshore Policies and Procedures Manual.

My request is based on my need to be able to know what the policy is so that I (as well as our pool attendants) are able to enforce the policy correctly.

**\*\*\* BAYSHORE YOUTH MEMBER CARD ISSUANCE PROCEDURES, APPLICATION FORM, AND YOUTH MEMBER RULES**

During the past several years, Bayshore has issued a “Youth Member Card” to Bayshore family members between the ages of 14 and 18 which allows them to use the pool as well as the Activity Room without adult supervision. While there are some relevant points regarding Bayshore’s Youth Member Card policy in our P&P Manual, I would ask that the board review the attachments to this board report and after doing so replace out current policy with this “expanded” version of our policies in our P&P Manual.

The major difference in the attached procedures and forms being presented is the inclusion of an "Authorization Form" which is intended to be filled out by the youth's parent/legal guardian when requesting a youth member card for their family member. The primary reason I am suggesting this addition is that following the existing policy, Bayshore has absolutely no proof of the parent having requested and received relevant rules and requirements regarding the issuance of a youth member card; the past issuance of a youth card was only supported to the extent of a verbal request for issuance of the card. I believe the attached forms easily follow the logic of using such an application by the parent/legal guardian and that they provide not only them but, more importantly, Bayshore with a track record of fulfilling our responsibilities in issuing youth cards and that provide a written track record of the process followed in doing so.

# Youth Member Card Issuance Procedures

A Youth Member Card may be issued to one or more immediate family member(s) of a Bayshore member in good standing who is at least 14-years of age and below the age of 18 by adherence to the following procedures:

1. A Bayshore member in good standing who is the parent or another person who is the legal guardian of an immediate family member between the ages of 14 and 18 must request a Youth Member Card in person at the Bayshore office.
2. The adult member requesting a "Youth Member Card" must sign and date Bayshore's "Youth Member Card Authorization Form". This form contains the parent/legal guardian's authorization to issue the card to a named card holder.
3. Holders of a Youth Member Card must abide by all of Bayshore's general rules and regulations regarding the use of the Bayshore pool as well as specific rules which are applied to holders of a Youth Member Card.
4. Youth Member Cards are issued by office staff on a card form easily distinguishable from member cards. Once issued by office staff, the Youth Member Card does not need to be renewed as is the case with Bayshore member cards. However, a Youth Member Card will be considered invalid if, for any reason, the card of the member parent/legal guardian expires or becomes invalid.
5. The Bayshore office will maintain a file which includes the original, signed "Youth Member Card Authorization Form" and will give a copy of the form as well as Bayshore pool's general and specific youth card rules and regulations that apply to holders of a Bayshore Youth Member Card to the parent/legal guardian applying for the card.

## Youth Member Card Authorization Form

DATE: \_\_\_\_\_ , \_\_\_\_\_  
(month) (day) (year)

I, (*please print*) \_\_\_\_\_ am the parent/legal guardian of  
(*please print*) \_\_\_\_\_. I am a Bayshore Beach Club member  
(member # \_\_\_\_\_) in good standing and am requesting that Bayshore issue a Youth  
Member Card to my \_\_\_ son \_\_\_ daughter \_\_\_ legal dependent whose name is (*please  
print*) \_\_\_\_\_. By my signature below, I certify that he/she is  
between the ages of 14 and 18.

By my signature below, I am fully aware that Bayshore does not provide a lifeguard at its swimming pool. It is also understood that the holder of this Youth Member Card is allowed access only to the Activity Room and swimming pool while using his/her card and that the youth card does not apply to use of other areas within the Bayshore Clubhouse. It is expressly understood that Youth Members are allowed only one guest at any time while using the pool or Activity Room, that he/she must follow all other posted rules (see attached rules) for use of the swimming pool and activity room, and must have their Youth Member Card in possession and present it for admission to the pool/activity room or whenever requested by Bayshore staff.

I also acknowledge receipt of a copy of this application at the time this application was completed along with a copy of Bayshore's rules and regulation regarding use of the Activity Room and swimming pool and that I will thoroughly review the same with the card holder prior to the holder using their card.

The parent or legal guardian understands that a youth card will not need to be reissued annually, that a \$5.00 fee will be charged to replace lost/stolen cards, and that the card will become invalid if the parent's/legal guardian's Bayshore member card becomes invalid for any reason or if the Youth Member Card holder does not adhere to Bayshore's rules and policies.

\_\_\_\_\_  
Parent/Legal Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Bayshore Approval

\_\_\_\_\_  
Date

## BAYSHORE YOUTH MEMBER CARD RULES

While using the Bayshore swimming pool or Activity Room, the holder of a Bayshore Youth Member Card must abide by the following Bayshore Rules:

1. While using the Bayshore pool and/or Activity Room, youth members are allowed only ONE guest per visit.
2. Bayshore Youth Members and their guest must shower before using the pool and are not allowed any food or beverage within the enclosed swimming pool area with the exception of water contained only in plastic bottles. Food and/or beverages are allowed in the patio area adjacent to the pool area but glass containers of any type are not allowed in this area.
3. Youth Members must present their Youth Card in order to use either the pool or Activity Room, must check-in at both the pool and Activity Room desk when using either/both facilities, and must present their Youth Member Card to Bayshore staff if requested to do so at any point while using the facilities.
4. While in the pool area, running is not allowed as well as diving while using the pool. Jumping into the pool is allowed. However, the use of "cannon balls", "jackknives", and any other manner of entering the pool other than feet first with legs straightened out is not allowed.
5. It will be brought to the attention of Youth Members if they or their guest are in violation of any Bayshore rules. Once reminded of a violation by Bayshore Staff and following and the rule(s) are again broken, the Youth Member privileges will be revoked for the day and a report will be forwarded to the Bayshore Board by the Facilities Manager for discussion and decision regarding whether or not further action will be taken regarding the Youth Member's privileges.

## **Social Committee Report and Update**

The Social Committee would like to thank everyone who attended the Bayshore 60<sup>th</sup> Birthday Bash on June 24<sup>th</sup>. We had over 150 + members and guests in attendance. Thank you all for coming! Many of the guests stayed late listening to music from Mike Tolle, eating cake, checking out the gifts in the SWAG bags, and visiting with their neighbors.

The Social Committee would like to wish the following members a Happy Birthday for July: Larry Flick, Heidi Wright, Don Bass, Nadine Scott, Jennifer Kurzban, Sheila Jones, Michael Berryman, Mike O'Donnell, Leslie O'Donnell, Mike, Berryman, Mary Berryman, Lyn Randall, Uschi Gamel,

This month's lucky Birthday Club winner is !. Heidi Wright ! Happy Birthday Everyone!

### Upcoming Activities:

July 22 - Music on the Patio (6-8p) – Bring your beach chairs, some munchies to share, and your favorite beverage while listening to live music from Steve Cook out on Artisans Patio. Water, soda and smores will be provided by the Social Committee.

Aug 19 - Music on the Patio (6-8p) – Bring your beach chairs, some munchies to share, and your favorite beverage while listening to live music from Mike Tolle out on Artisans Patio. Water, soda and smores will be provided by the Social Committee.

Sept. 9 - Music on the Patio (5-7p) – Bring your beach chairs, some munchies to share, and your favorite beverage while listening to live music from Mark Mugnai out on Artisans Patio. Water, soda and smores will be provided by the Social Committee

Oct 28 – Halloween Party – Details to follow.

Dec 16 – Holiday Party – Details to follow.

The Social Committee is always looking for new members and ideas to help bring the community together, if you'd like to get involved or want to RSVP for any of the events above. Contact us at: [social.bayshorebeach@yahoo.com](mailto:social.bayshorebeach@yahoo.com)